



Company	Utopia Project
Job Title	English Tutor/Teacher
Responsible to	Head of Centre
Prepared by & date	Chris Black, Head of Centre - June 2108

Employee Specification

UTO-ENG15/16

Essential Attribute	Identified by	Desirable Attribute	Identified by
Qualifications			
<ul style="list-style-type: none"> Recognised teaching qualification 	Application	<ul style="list-style-type: none"> Degree or equivalent qualification Evidence of further relevant study (e.g. training in an aspect of SEN) 	Application Application
Experience			
<ul style="list-style-type: none"> A proven track record of teaching young people with a range of special needs to achieve positive outcomes. Experience of raising attainment of disengaged students. Successful experience of teaching English across a range of levels, up to and including GCSE. Evidence of successful & relevant curriculum development. Successful experience of managing student guidance, behaviour and discipline. Experience of creating and maintaining assessment/tracking records for individuals and groups. 	Application/ Interview Application Application Application/ Interview Application	<ul style="list-style-type: none"> Experience of working with young people with Social, Emotional and behavioural difficulties. Experience delivering literacy recovery programmes and addressing skills gaps. Experience of different exam boards. Experience delivering Functional Skills. 	Application Application/ Interview Application Application

Knowledge			
<ul style="list-style-type: none"> • A sound & up to date knowledge and understanding of the latest curriculum requirements and developments within English. • A high level of organisational skills. • Excellent communication and interpersonal skills. • Ability to work independently and manage own curriculum area. • Ability to implement effectively a range of assessment for learning strategies. • Able to use different teaching and learning styles to engage young people with a diverse range of needs and implement strategies to overcome barriers to learning. • Knowledge of Safeguarding and Child Protection procedures 	<p>Interview</p> <p>Application/ Interview</p> <p>Interview</p> <p>Application/ Interview</p> <p>Application/ Interview</p> <p>Interview</p> <p>Application/ Interview</p>	<ul style="list-style-type: none"> • Up to date understanding of curriculum issues for young people with diverse needs. • Confidence and competence in using Information and Communication Technology. 	<p>Interview</p> <p>Application/ Interview</p>
Special requirements			
<ul style="list-style-type: none"> • Reliable and flexible with an excellent sense of humour • Passion, resilience, and relentless optimism. • Ability to lead, motivate, engage and inspire young people to overcome barriers to learning in order to achieve their potential. • Ability to promote and endorse the Utopia core values and ethos. 	<p>Reference/ Interview</p> <p>Reference/ Interview</p> <p>Interview</p>	<ul style="list-style-type: none"> • Desire and passion to improve educational outcomes for all young people, especially those who have become most disengaged with education. 	<p>Interview</p>