



## Utopia Project English Teacher/Tutor

**Job Purpose:** English Teacher/Tutor

**Responsible to:** The Head of Centre

**Salary:** £225 - £375/Week

**Location:** Birkenhead, Wirral

**Contract type:** Freelance/Part Time (15-25 hours/week)

**Directed Hours:** 9.15am - 14.15pm Mon-Fri (Term time only)

### Utopia Profile

Utopia Project is an Alternative Education Provider for young people on the Wirral who are at risk of becoming disengaged from their current educational setting. Led by 3 directors who felt that the formal education system was not catering for all young people's skill set, the company began trading in September 2014 and is currently oversubscribed. Utopia Project provides all of its young people with an accessible curriculum that is active and engaging. With a specific focus on key personal and social skills such as; confidence, resilience, motivation and teamwork.

At the core of Utopia's ethos is the belief that young people need a supportive and nurturing environment and the opportunity to develop personal and social skills in a practical way. The company now works with schools in the Wirral region and beyond to provide high quality support and valuable learning opportunities to their most disengaged young people.

Participants enrolled on the Utopia Programme complete qualifications including; Employability skills, BTEC Sport and Active Leisure, BTEC Creative Media Production and BTEC Child Care, along side other short courses such as; BTEC Home Cooking, Sports Leader Award and Duke of Edinburgh Award. The curriculum is designed to engender a sense of achievement and to raise self-esteem. The Utopia curriculum model also addresses key skills gaps in young people's education by providing 1:1/small group English and Maths intervention. Enabling young people to develop confidence in a smaller setting and work towards GCSE and Functional Skills qualifications. This pioneering strategy has proved massively successful in supporting learners to overcome previous barriers to learning and as such we are looking to expand this provision in 2018/19.

The successful candidate will be an outstanding, passionate and resilient English specialist who will make a significant contribution to our companies mission statement; *'To be relentless in the pursuit of educational equality'*.

Utopia is committed to the safeguarding and promotion of children's welfare. All appointments are subject to an enhanced check with the Disclosure Barring Service. The company follows the safer recruiting guidance, and references will be requested prior to interview. For more information please visit our website [www.utopiaproject.org.uk](http://www.utopiaproject.org.uk).

Visits to the centre are warmly welcomed. To arrange a visit or request an application form please contact **Chris Black** on 0151-647-7587 or 07719084493.

Start date: 4th September 2018

## Responsibilities

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| <b>Professional Duties</b> <ul style="list-style-type: none"> <li>• To prepare and deliver the curriculum programme for a small group of young people.</li> <li>• To ensure that effective and up to date schemes of work are in place. To raise attainment for all young people.</li> <li>• To consistently plan, prepare and deliver, high quality, engaging sessions on a 1:1 or small group basis.</li> <li>• To be responsible for the setting, monitoring and reviewing of challenging progress targets.</li> <li>• To be responsible for ensuring that effective assessment, recording and reporting arrangements are made for the young people you work with and use these structures in the next steps for planning and delivery.</li> <li>• To keep up to date with the requirements of the National Curriculum and examination syllabi and to attend relevant training courses.</li> <li>• To ensure that all young people are safe and to follow Utopia Projects child protection and safeguarding policy and procedures at all times.</li> <li>• Work within the framework of the Utopia Project policies and procedures.</li> </ul> |  |
| <b>Additional Responsibilities</b> <ul style="list-style-type: none"> <li>• To make a positive contribution as a member of the Utopia team.</li> <li>• To actively promote the core values, standards and expectations that underpin the Utopia ethos.</li> <li>• Share good practice with and learn from colleagues within the Utopia team.</li> <li>• To contribute to whole curriculum development and continuity (were appropriate).</li> <li>• To attend Utopia Project meetings and contribute to company development plans (when required).</li> <li>• To support Utopia Project and present it in the best possible light.</li> <li>• To be committed to continuing professional development.</li> <li>• To adhere to Utopia Projects policies and procedures.</li> <li>• To make safeguarding of young people a priority</li> <li>• To undertake other such duties as may be reasonably required.</li> </ul>   |  |
| <b>Utopia Project will provide:</b> <ul style="list-style-type: none"> <li>• Opportunities for professional development.</li> <li>• Mentoring and support.</li> <li>• The opportunity to make a genuine difference to the lives of disengaged young people on the Wirral.</li> </ul>  |  |

*Please note that the duties stated above may be varied to meet the changing needs and demands of the company as it evolves. This will be at the discretion of the Head of Centre in consultation with you.*

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| <b>Prepared by &amp; date</b> | Chris Black, Head of Centre - 31st May 2018 |
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